

Westfield Township Board of Trustees

Regular Meeting
September 3, 2019

Trustee Schmidt called the meeting to order at 7:05 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt – aye, Likley – aye,

Comments from the floor

- N/A

Minutes to be approved

- *Schmidt makes a motion to accept the August 19, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt - aye. The motion passes.*

Roads Report

- It's been observed that drivers are driving around the barricades placed on Route 224 in the R-cut construction zone. The Sheriff & State Troopers have been contacted and advised.
- An additional \$650 will be expended on the center striping on Buffham Road between Westfield Road & Friendsville Road.
- The catch basin repairs along Speedway Drive have been completed.

Likley makes a motion to authorize a contract with Country Roofing in the amount of \$23,450.00 to replace the roof at the Township Hall from Reserve Capital with the Road Fund paying 1/3 of the cost as specified on the documentation provided and on file; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

- Evan removed a dead deer on Greenwich Road after calls from the Sheriff. It should be noted that this is a County responsibility unless in the Village; then Village staff is responsible.

Schmidt makes a motion to pass Resolution 2019-11 which is an agreement to allow the use of Township, County and Village roads for maintenance purposes as per the attached; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

Cemetery

- 15 monuments were repaired. Evans has before & after pictures for the record and will be meeting with the Vendor Representative this week. He will also clarify the warranty in place on the repairs.

Zoning

- Zoning Commission meeting was on Wednesday, August 21st
 - Final Draft Planned Unit Development Language was sent to Planning Services for an informal review.
 - “Sludge” Pond Language is final and ready to be implemented. Waiting on a response from Asst. Prosecutor Lyons.

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- ZI Sims will work with the Township's webmaster to make improvements to the Zoning section including the addition of the East Greenwich Overlay District's language updates.
- 5 zoning permits were issued month to date including 2 new homes.
- The proposed cell tower installation at 9241 Friendsville Road requires the GPD Group to notice neighboring property owners & the Board of Trustees. The property owner has a conditional use which is up for renewal January 2020.
- Ken & Pat Hensley are requesting a lot split on the Buffham Road property. Parcel 041.15B.31.039
- MC Park submitted a lot split however the signatures have expired. ZI Sims has updated the Trustees signatures.
- A message from a Stuckey Road resident indicated they are proposing an Assisted Living facility. ZI Sims will review the proposal and advise the resident accordingly.

Fire

- Safety Services Building
 - Roof Sheathing is complete on the east end, Metal roofing will be installed later this week.
 - Trustee Likley provided information from both Fast Signs & Laad Sign & Lighting. He will follow up on the information and report back to the board.
 - The original agreement with Bricker & Eckler was \$15,000.00 and paid to date is \$8,700.00. An invoice is needed from them to close out the agreement.

Old Business

- Recycle Center – No updates
- Hall Rentals
 - N/A
- MWCD – a stakeholders meeting is September 18th, 6:30 PM, Krabill Shelter.
- Internet Policy Acknowledgements have been e-mailed out to BZA members for completion.

New Business

- Medina County Highway Facility meeting September 19th.
- The Sheriff's Office & MC Engineers have been contacted to report the shooting of Stop Signs on Hulbert & Seville Road.
- Elected Officials Breakfast with Rep. Gonzales at the Blair Center – October 3rd – 8:30 – 11:30 AM

Likley makes a motion to accept Resolution 2019-09 to authorize the transfer of \$3,000.00 from General Fund to Zoning fund and \$2,000.00 from General Fund to Cemetery per ORC Section 5705.14 – 5705.16 for appropriations year ending 2019; seconded by Horner. Roll call: Schmidt -aye, Horner – aye, Likley – aye. The motion passes.

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Horner makes a motion to accept Resolution 2019-10 to authorize the Buffham Road closure from Friendsville Road to Westfield Road on October 9, 2019 between 5:00 PM and 7:00 PM for the purposes of Cloverleaf High School's Homecoming Activities; seconded by Likley. Roll call Horner – aye, Likley -aye, Schmidt – aye. The motion passes.

Announcements

- September 16, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$505,428.46 as submitted; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

- Simmons Brothers Construction - \$485,906.07 – AIA Construction Draw
- Ohio Concrete Sawing & Drilling - \$410.00 – Stuckey Road culvert
- Vaughn Concrete - \$1,700.00 – Speedway catch basin
- Lafayette Township Firefighters Association - \$3,500.00 – Grid Lockers
- Pinnacle Monument Leveling & Restoration- \$2,925.00 – Monument Repairs

Fund Status

- \$897,334.52 Checking
- \$102,839.83 CD
- \$2,188,309.94 – Bond Checking

Appropriations Reallocation

- \$1,800.00 to 2041-410-730-2041-0000 Improvements from 2041-930-930-0000 Contingency
- \$200.00 to 2041-410-730-2041-000 Improvements from 2041-410-360-0000 Contracted Services

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – August 2019

F.O. Haendiges stated that real estate Tax Receipts are received on a Quarterly basis.

The funds from the sale of the old Fire Station are in the General Fund. \$26,224.00 from the sale are committed to the Safety Service Building costs.

Correspondence

- N/A

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Schmidt makes a motion to go into Executive session to review a public employee at 8:45 PM; seconded by Likley. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

*Schmidt makes a motion to return from Executive session at 9:15 PM; seconded by Likley
Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.*

Schmidt makes a motion to adjourn at 9:16 PM; seconded by Likley. All said aye.

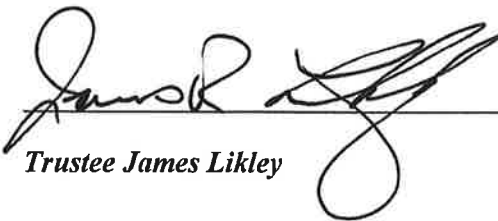
Respectfully submitted by:

Michelle English

Date approved: 9.16.19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner